



Vassar City Council Regular Meeting

8/1/2022 - Minutes

1. Call To Order

Mayor Damm called the meeting to order at 7:00pm.

2. Pledge Of Allegiance/Invocation

3. Roll Call

Members present: Mayor Damm; Councilor McTaggart; Councilor Armstrong and Councilor Mecham

Members Absent: Mayor Pro-Tem Fabbro

Motion by Armstrong; second by Mecham to excuse Mayor Pro-Tem Fabbro. Motion carried.

4. Approval/Adjustment To The Agenda

Motion by Mecham; second by McTaggart to approve the Agenda as presented. Motion carried.

5. Adoption Of Regular Minutes

Motion by McTaggart; second by Armstrong to approve the July 5, 2022 Regular City Council Meeting Minutes as presented. Motion carried.

6. Public Comment

Steve Franko - Vassar Band Board - Mr. Franko wanted to thank the City for its continued support. He stated that the City Band is one (1) of only 30 remaining City supported bands in the United States. Mr. Franko also wanted to voice a couple of concerns from the Band Board about the condition of the Pavilion and the storage building that the Band utilizes during the summer concert months.

7. Consent Agenda Items

Motion by Armstrong; second by Mecham to approve the Consent Agenda as presented. Motion carried.

7.I. Vendor Listing

July 2022 Vendor Listing

7.II. Boards And Commission Minutes

DDA - June 8, 2022
Planning - June 20, 2022
VAAS - June 16, 2022 & July 21, 2022

7.III. Boards And Commission Appointments

Christine Jobson - DDA
Lenore Philo - Parks & Rec

7.IV. Consideration Of Fee Schedule Addition

Addition of Monthly Flat Rate Sewer Charge (Page 5)

8. New Ordinance - First Reading #2022-02

Ordinance #2022-02 - To Amend in part Sec. 54-82. - Camping; prohibited acts; rule 2.

City Manager Niedzinski stated that this change of Ordinance is necessary to enforce the issues that have been happening at the Park on Cass Ave. The new ordinance would only allow campers to stay a TOTAL of 14 days per year. This will address the problem of permanent campers for the entire summer.

Motion by Mecham; second by Armstrong to schedule a second reading and Public Hearing for Ordinance #2022-02 - To Amend in part Sec. 54-82. - Camping; prohibited acts; rule 2 at the September 6, 2022 Regular City Council Meeting. Motion carried.

9. New Business

9.I. Consideration Of Update To Bid Policy

City Manager Niedzinski stated that the City's current bid policy was out of date and needed to be updated. As part of this new Bid Policy, City Manager Niedzinski has included an Asset Disposal policy. This policy will allow City Staff to dispose of any un-needed items in a proper way.

Motion by McTaggart; second by Armstrong to approve the Bid Policy presented with the addition of Tuscola Township to the Local Vendor List. Motion carried.

9.II. Consideration Of WWTP Repairs To RBC Unit

City Manager Niedzinski stated that another one of the RBC's (rotating biological contactor) Drive at the WWTP has broken down. The RBC is critical part of the waste water treatment process and left unfixed could cause additional damage. The City has received a quote from MI Motion in the amount of \$32,593.90. Because this was a critical repair and considered an emergency, the drive has been purchased and installed by City Staff.

Motion by Armstrong; second by Mecham to approve the emergency purchase from MI Motion in the amount of \$32,593.90 for the replacement RBC drive. Motion carried.

9.III. Consideration Of Server Replacement

City Manager Niedzinski stated that City Hall has been experiencing issues IT issues recently. Internet and Server outages have been common. After contacting IT Right for assistance, the City was told that the current server is beyond its useful life of 3-5 years and needed to be replaced. It is planned to create a replacement rotation of IT equipment to avoid unplanned expenditures in the future.

Motion by McTaggart; second by Mecham to approve the proposal and purchase from IT Right in the amount of \$7491 for the installation of a new server at City Hall. Motion carried.

10. Council Discussion, Direction To City Manager & Future Agenda Items

Mayor Damm commented that the hockey mats left out around the TNorth Pavilion from the previous season needed to be removed before the events on August 5th & 6th. He also stated that he felt the goats brought in to clean up the Riverbank beside City Hall have done a good job.

11. Public Comment

There was no public comment.

12. City Manager Announcements & Statements

City Manager Niedzinski stated that the power available at the Fairgrounds may not be adequate for everything that the CorkPine Fair may need. The committee for the fair were made aware of this when they met with the City Manager a few weeks ago.

13. Adjourn

Motion by Mecham; second by McTaggart to adjourn the meeting at 7:26pm. Motion carried.